

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – April 16, 2019 ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit #13 was called to order by President Mark Sinner on Tuesday, April 16, 2019 at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE. Public notice was given in the Star-Herald on Thursday, April 11, 2019. Agenda items and reports were uploaded to the ESU #13 website on Thursday/Friday, April 11/12, 2019 for Board members.

President Mark Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Jeff West-Administrator, Jodi Walker-Business Manager and Desira Martin, Treasurer. Guests: Dr. Andrew Dick, Laura Barrett, Jadie Beam, and Kerry Mehling.

Absent: None.

Moved by Marsh, seconded by Millette, that the agenda be approved as listed. Aye: Coon, Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marx, Richards, Sinner. Nay: none. Absent: none. Motion passed.

Moved by Richards, seconded by Coon that consent action items be approved as listed (minutes of March meeting, Treasurer's Report, Fund Balance Report, Budget Summary, Claims, and Staff Travel). Aye: Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marsh, Marx, Millette, Sinner. Nay: none. Absent: none. Motion passed. The following General Fund claims were approved for payment:

Check #	Entity Name	Amount
12251	BLACK HILLS ENERGY	825.41
12252	CENTURYLINK	1,458.21
12253	CENTURYLINK COMMUNICATIONS, INC	2,691.98
12254	CHASE CARD SERVICES	632.13
12255	PAYROLL ACCOUNT	790,853.92
12256	VIAERO WIRELESS	161.62
12257	ALLO COMMUNICATIONS	927.98
12258	ALLO COMMUNICATIONS	3,600.00
12259	ALLO COMMUNICATIONS	1,038.47
12260	CHARTER COMMUNICATIONS	2,459.87
12261	CHARTER COMMUNICATIONS	178.79
12262	CITY OF GERING	230.71
12263	CITY OF SIDNEY	643.39
12264	CITY OF TERRYTOWN	48.22

12265	NEBRASKA PUBLIC POWER DISTRICT	2,836.75
12266	21ST CENTURY EQUIPMENT	37.28
12267	AHLERS BAKING, INC	19.98
12268	ANDERSON-SHAW CONSTRUCTION	64,416.60
12269	ANITA'S GREENSCAPING, INC	405.00
12270	AUTO PLAZA JOE HESSLER, INC.	935.00
12271	AUTOZONE, INC	237.65
12272	BAKER & ASSOCIATES	13,214.43
12273	JENNIFER BAUMANN	1,218.70
12274	BAYARD PUBLIC SCHOOLS	2,300.00
12275	BENZEL PEST CONTROL	95.00
12276	BENZEL PEST CONTROL	290.00
12277	BEST HEATING AND COOLING LLC	1,006.00
12278	CAROL BOERNKE	1,665.36
12279	HEATHER BOWEN	94.89
12280	BRADY PUBLIC SCHOOLS	436.78
12281	CAPITAL BUSINESS SYSTEMS, INC	1,437.50
12282	CARDMEMBER SERVICE	2,178.41
12283	CASH-WA DISTRIBUTING	1,455.58
12284	CDW GOVERNMENT, INC	17.69
12285	CHADRON STATE COLLEGE	867.00
12286	CHUCK ELLEY PRESENTATIONS	550.00
12287	CLEMENS CARPET	3,574.39
12288	COMFORT INN - VALENTINE	85.00
12289	CAPWN	19,269.08
12290	COMPLETE CARE FAMILY PRACTICE	101.00
12291	SHAWNDA CONNOR	1,292.32
12292	JOLEEN CONWAY	407.03
12293	CORNHUSKER MARRIOTT HOTEL	106.00
12294	COX-FORNANDER, LOU	55.86
12295	CULLIGAN	13.50
12296	CULLIGAN OF SCOTTSBLUFF	102.50
12297	CULLIGAN WATER CONDITIONING	14.95
12298	D. MARTIN-ESU #13	173.95
12299	DAS STATE ACCOUNTING - CENTRAL	484.99
12300	DAYLIGHT DONUT BAKERY	7.99
12301	DELL MARKETING	3,798.40
12302	DENNIS SUPPLY CO	41.04
12303	DOUGLAS, KELLY, OSTDIEK & OSSIAN	46.25
12304	DOWNEY PHOTOGRAPHY	243.00
12305	DYNAMIC MEASUREMENT GROUP, INC.	1,990.00
12306	ED SERVICE UNIT NO 3	25.00
12307	ED SERVICE UNIT NO 10	859.90
12308	ED SERVICE UNIT NO 13	4,704.65
12309	ED SERVICE UNIT NO 13	4,008.32
12310	EDUCATIONAL SERVICE UNIT NO. 13	6,332.29
12311	EMBASSY SUITES-LINCOLN	153.00
12312	ENGINEERED CONTROLS, INC.	202.50
12313	FAIRFIELD INN & SUITES, SCOTTSBLUFF	94.00

12314	FES	1,300.00
12315	FINNEYS INC	144.56
12316	FRANK PARTS COMPANY	6.99
12317	FREMONT MOTOR COMPANY	642.38
12318	FRENCHMAN VALLEY COOP	792.30
12319	TERESA FROMAN	967.15
12320	FUN EXPRESS, LLC	181.54
12321	MEGGIN FUNK	685.56
12322	PERLA GARZA	321.20
12323	GERING COURIER	39.32
12324	GERING PUBLIC SCHOOLS	2,255.40
12325	GERING PUBLIC SCHOOLS	700.00
12326	JOANN GOLDEN	1,535.80
12327	GOVCONNECTION, INC	3,208.65
12328	CYNTHIA GUERUE	300.00
12329	HAMPTON INN - KEARNEY	2,882.97
12330	HAMPTON INN - NORTH PLATTE	886.00
12331	HAMPTON INN & SUITES	94.00
12332	HAMPTON INN SIDNEY	94.00
12333	HAMPTON INN SOUTH - HERITAGE PARK	94.00
12334	GREG HASCALL	143.50
12335	HEMINGFORD PUBLIC SCHOOLS	1,115.00
12336	HERE WEE GROW CHILD DEV. CENTER	2,698.68
12337	CORA HERNANDEZ	70.18
12338	HI PERFORMANCE CAR WASH	42.80
12339	JAYMIE HILLIARD	778.77
12340	HOBBY LOBBY	14.99
12341	HOLIDAY INN EXPRESS LEXINGTON	94.00
12342	HOLIDAY INN EXPRESS NORTH PLATTE	282.00
12343	HOLIDAY INN OF KEARNEY	94.00
12344	HOMETOWN LEASING	646.95
12345	IDEAL LINEN SUPPLY	975.45
12346	IDEAL LINEN SUPPLY	1,138.43
12347	J RUNDELL-ESU #13	27.44
12348	DENITA JULIUS	719.74
12349	KARUNA COUNSELING	1,020.00
12350	KIDS KORNER	1,088.22
12351	KIMBALL HEALTH SERVICES	2,012.20
12352	KSID RADIO	1,075.00
12353	LIL ANGELS PLAYHOUSE, LLC	1,643.60
12354	LR4, LLC	700.00
12355	BRADEN LUKASSEN	250.00
12356	KIM MADSEN	500.00
12357	MARKETING CONSULTANTS	1,304.00
12358	DEBRA MASON	520.00
12359	MASTER'S TRANSPORTATION	511.29
12360	MEAT SHOPPE	913.96
12361	MENARDS	141.16
12362	MIDWEST AUTO SUPPLY, INC	123.00

12363	RENEE MILLER	35.00
12364	MINATARE PUBLIC SCHOOLS	2,200.00
12365	MITCHELL PUBLIC SCHOOLS	2,860.00
12366	MORRILL PUBLIC SCHL	5,100.00
12367	MOUNTAIN VISION PIZZA dba DOMINO'S	86.44
12368	NE ASSOCIATION OF SCHOOL BOARDS	3,832.05
12369	NEBRASKA BRAIN INJURY ALLIANCE	225.00
12370	NE PANHANDLE AREA HEALTH EDU.	1,002.21
12371	NE SAFETY AND FIRE EQUIPMENT	90.00
12372	NEBRASKALINK	8,179.37
12373	NEOFUNDS BY NEOPOST	500.00
12374	NOAH'S ARK PRESCHOOL	190.00
12375	NORTH PLATTE PUBLIC SCHOOLS	628.47
12376	NPPD	63.52
12377	NSCSS	40.00
12378	SARAH OCHOA	500.00
12379	ONE SOURCE	287.50
12380	O'REILLY AUTOMOTIVE	106.89
12381	PANHANDLE COOP	2,579.83
12382	PANHANDLE COOP ASSOC.	3,129.78
12383	PANHANDLE PARTNERSHIP	490.00
12384	PANHANDLE PARTNERSHIP	50.00
12385	PAXTON PUBLIC SCHOOLS	453.00
12386	PLATTE VALLEY CREAMERY	375.25
12387	PRACTICE SOLUTIONS, LLC	500.00
12388	PRAIRIE WINDS COMMUNITY CENTER	70.00
12389	PRINT EXPRESS OF SCOTTSBLUFF	96.90
12390	QUICK CARE MEDICAL SERVICES, INC.	125.00
12391	RANDY'S AUTO CARE, LLC	135.38
12392	RAPID CITY JOURNAL	97.50
12393	REGANIS AUTO CENTER	275.65
12394	LORI RETZLAFF	1,120.00
12395	SHANA RUTHERFORD	534.35
12396	SANDBERG IMPLEMENT, INC	182.54
12397	SCOTTSBLUFF FAMILY YMCA	550.00
12398	SCOTTSBLUFF PUBLIC SCHOOLS	10,220.00
12399	SCOTTSBLUFF PUBLIC SCHOOLS	991.74
12400	SCOTTSBLUFF SCREENPRINT & EMB. LLC	1,013.00
12401	SIDNEY PUBLIC SCHOOLS	1,589.28
12402	SIDNEY SUN-TELEGRAPH	193.20
12403	SIOUX VILLA	100.00
12404	MICHELLE WEIMER	3,734.12
12405	SYLMARIE SOCARRAS	506.46
12406	SONNY'S SUPER FOODS/BRIDGEPORT	755.35
12407	SONNY'S SUPER FOODS/SIDNEY	165.42
12408	STAPLES CREDIT PLAN	142.99
12409	STAR-HERALD	1,329.90
12410	TAESE/USU	120.00
12411	TEACHING STRATEGIES, INC.	4,560.41

12412	TEACHING STRATEGIES, LLC	1,074.74
12413	TEAM CHEVROLET	254.32
12414	DANA TEWAHADE	185.00
12415	THOMPSON GLASS, INC	45.00
12416	TRAIL CITY SUPPLY	99.99
12417	BRITTAIN TRAVE	193.14
12418	TWIN CITIES EARLY CHILDHOOD CENTER	1,289.30
12419	TWIN CITY ROOFING & SHEET METAL	1,179.00
12420	NICOLE ULVESTAD	579.50
12421	UNL	1,052.00
12422	UNL STANTON EXTENSION OFFICE	1,500.00
12423	JANICE VAN NEWKIRK	1,385.00
12424	KATHY VANDAMME	2,065.64
12425	VERIZON WIRELESS	2,177.34
12426	VERIZON WIRELESS	168.82
12427	VOLUNTEERS OF AMERICA	687.68
12428	VOLUNTEERS OF AMERICA	140.00
12429	JEFFREY WEST	22.29
12430	WESTERN COOPERATIVE COMPANY	57.05
12431	WESTERN NE MOVING & STORAGE	200.00
12432	WNCC	2,011.00
12433	WNCC	235.00
12434	WESTERN NEBRASKA HOUSING	495.00
12435	WESTERN NEBRASKA OBSERVER	10.25
12436	WESTERN PLAINS BUSINESS SOLUTIONS	2,901.32
12437	WESLEY WOOD	475.00
12438	BLACK HILLS ENERGY	559.90
12439	CITY OF SIDNEY	200.31
12440	VISA	5,752.81
12441	WESTERN STATES BANK	400,000.00
12442	BLACK HILLS ENERGY	598.43
12443	CHARTER COMMUNICATIONS	48.98
12444	CHASE CARD SERVICES	605.28
12445	CITY OF BRIDGEPORT	278.53
12446	GREAT PLAINS COMMUNICATIONS	2,841.38
12447	NEBRASKA PUBLIC POWER DISTRICT	91.08
	TOTAL	1,481,002.97

Calendar:

- **April 17, 2019** – Early Childhood Panhandle Buffett Report Luncheon– Gering Civic Center – 11:30-1:30 PM MST (Jones, Marsh, Millette, Richards)
- **April 24, 2019** – Spring Legal Workshop – LaVista
- **May 10, 2019** – LifeLink Graduation – Harms Center – 1:30 p.m.
- **May 17, 2019** – Meridian Graduation – ESU #13 center – 1:00 p.m.
- **May 21, 2019** – Regular Board Meeting
- **May 23, 2019** – Staff In-service & Dept. Meetings

- **May 27, 2019** – Office closed for Memorial Day.

Public Forum: No Items

At this time, President Sinner called for a recess to present a thank you gift to Dr. West for the past 11 years of his service as our Administrator. The Board members gave acknowledgements.

Regular meeting reconvenes.

Reports:

Head Start Director's Report and Policy Council Activity report – no discussion.

Patricia Jones, Policy Committee member, gave a report to the Board on work the Policy Committee is doing to convert our current Board Policy to a new format written specifically for ESUs. They have completed the first two sections for the Board to review.

Administrator's report:

Facility improvement updates:

- Work continues on the vehicle/bus storage at the 42nd Street location.
- Bids will be requested soon for enclosing the SOAR Director's office to help with confidentiality concerns. We plan on the Finance Committee opening bids at the May Board meeting.
- Bids have been sent out for a full size ½ ton 4 X4 extended cab pickup for the maintenance department. Bid opening will take place at the May Board meeting.

Panhandle Beginnings Day Treatment Program funding and location is still being explored. ESU 13's member school district superintendents will be meeting May 13 to continue discussing funding formula for district participation to help support the program.

External and Internal survey results were reviewed with the Board. Due to blizzard, results were not able to be shared with departments at the March in-service. Plans are for department discussion at the May in-service. Board discussion took place regarding department results and areas of improvement. A suggestion was made to have the leadership team discuss results in departments with a score of 4.5 or lower.

For continued public relations, department articles again will be sent to school districts for their newsletters. Directors and staff will integrate ESU department information as they provide services to the district.

Old Business:

Moved by Richards, seconded by Marx, that the Board approve ESU #13's proposed calendar for 2019-2020. Aye: Diemoz, Egging, Horn, Jones, Knapper, Marsh, Millette, Sinner, Coon, Crofutt. Nay: none. Absent: none. Motion passed.

New Business:

Moved by Millette, seconded by Egging, that the Board approve the 2019-2020 employee contracts with Kristen Kasten, George Toman and Diane Reinhardt. Aye: Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: none. Motion passed.

Moved by Coon, seconded by Diemoz, that the Board approve the 2019-2020 employee contract adjustments with Peggy Coulter and Jean Wegelin. Aye: Horn, Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner, Crofutt, Egging. Nay: none. Absent: none. Motion passed.

Moved by Knapper, seconded by Egging, that the Board approve the resignation from Ashley Meyer, Western Region ASD Network Coordinator, effective June 21, 2019. Aye: Jones, Marsh, Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Horn. Nay: none. Absent: none. Motion passed.

Moved by Marsh, seconded by Coon, that the Board approve the resignation from Teresa Halley, Life Link teacher, at the end of the 2018-2019 school year. Aye: Knapper, Marx, Millette, Richards, Sinner, Crofutt, Diemoz, Egging, Horn, Jones. Nay: none. Absent: none. Motion passed.

Moved by Egging, seconded by Millette, that the Board approve the resignation from Bill Moore, Life Link teacher, at the end of the 2018-2019 school year. Aye: Marsh, Marx, Richards, Sinner, Coon, Crofutt, Diemoz, Horn, Jones, Knapper. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Richards that the Board approve the revised Head Start Disability/Transition written plans; Mental Health written plans; and Education written plans. Aye: Marx, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marsh. Nay: none. Absent: none. Motion passed.

Revision of Board policy, Article 1 (Unit Organization) and Article 2 (Board Meetings) was presented as introduction only. No action required.

Moved by Jones, seconded by Marsh, that the Board approve the above-listed minutes as read. Aye: Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Knapper, Marx, Nay: none. Absent: none. Motion passed.

President Sinner declared regular meeting adjourned. Next regular meeting will be held Tuesday, May 21, 2019, beginning at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE.

President

Secretary